



Vacancy: Public Affairs Officer

The Public Affairs Officer plays a vital role at the General Delegation of the PLO to the US, based in Washington, D.C. The Public Affairs Officer is primarily responsible for maintaining the Delegation's relationships with civil society organizations in the US—including think tanks, NGOs, universities, minority groups, and religious groups—as well as expanding the Delegation's network of alliances and contacts.

Duties include but are not limited to:

- Developing strong relations with DC-based organizations, not limited to openly pro-Palestinian organizations.
- Attending events, meetings, and activities organized by DC-based organizations.
- Providing the Ambassador with informational resources and regular updates on relevant civil society organizations' activities.
- Advising the Ambassador with outreach strategies by recommending heads of organizations with whom to connect and identifying common interests, red lines, and meeting points.
- Regularly updating a database with contacts of important organizations and actors.

Qualifications:

- BA from an accredited institution.
- 2-3 years of experience working with civil society organizations in the Washington, D.C., area, including NGOs.
- Ability to work under pressure in a fast-paced and at times stressful environment.
- Strong skills in communications, public relations, and writing.
- A good understanding of the Palestinian-Israeli conflict is required.

How to Apply: Send your resume, cover letter, and at least two references to jobs@plodelegation.us. Applications are accepted on a rolling basis. Vacancy to be filled as soon as possible.